



ATLAS SIG Business Tourism conference Business Tourism and The New Normal

Amsterdam, The Netherlands
November 15-17, 2023

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convention
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Final information for delegates

Adresses

Wednesday

Welcome reception in the Lobby of MBO College Centrum – Da Costatraat 64, Amsterdam

Thursday

Conference at MBO College Centrum – Da Costatraat 64, Amsterdam

Fieldtrip to Beurs van Berlage – Damrak 243, 1012 ZJ Amsterdam

Dinner at Kanteen25 – Kattenburgerstraat 5, Marineterrein, Building 025, 1018 JA Amsterdam

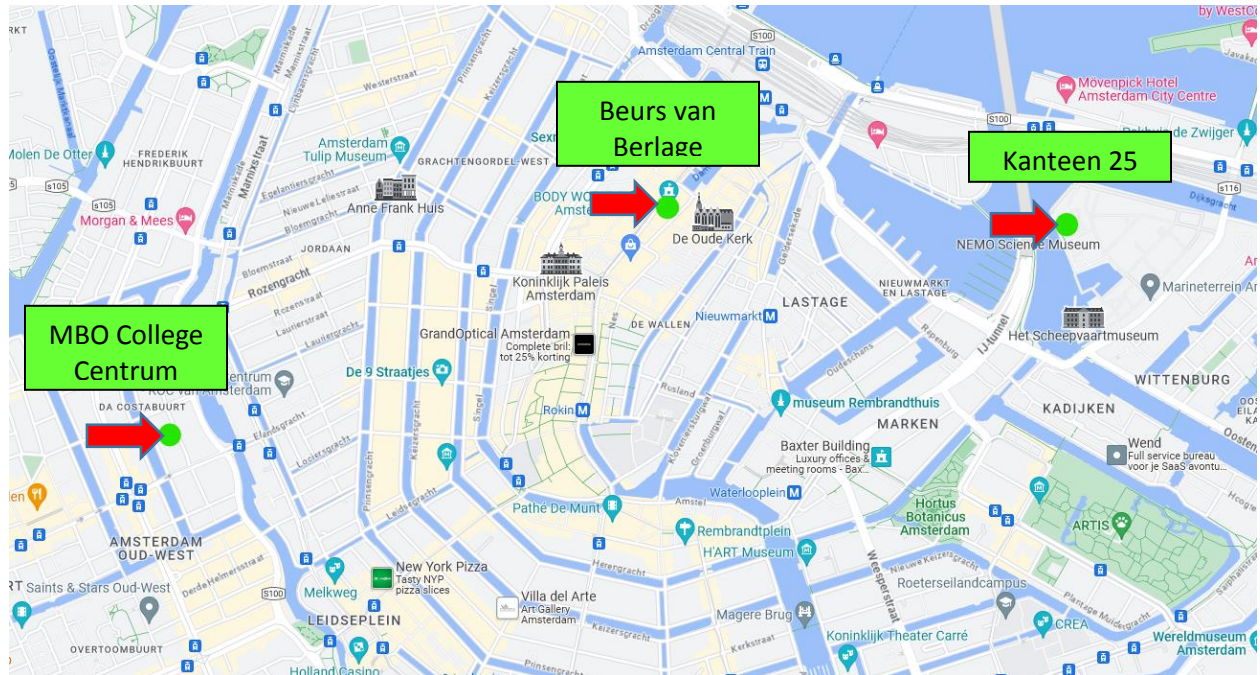
Friday

Conference at MBO College Centrum – Da Costatraat 64, Amsterdam

Map MBO College Centrum

You can find a map of the campus behind the QR code.

Map Amsterdam



WIFI

Internet access on campus will be free for everyone. Information will be available at the conference desk.

Conference program

With this letter we include the **provisional** conference program. We do not expect major changes to occur. If needed, you will receive a new version of the program with the latest changes by e-mail. We will not print the program, so if you would like to have a printed version, please print it yourselves. During the conference the latest version of the program will also be available ONLINE behind the QR code.

Paper presenters

For those who will be presenting a paper, Power Point facilities (computers and projectors) will be available in all rooms. Please bring your presentation on a USB stick and arrive a few minutes before the start of your session to upload your presentation in good time. The **instructions for paper presenters** can be found at the end of this letter.

Abstract book

We will **NOT** print the Abstract book in order to help reduce our environmental footprint and reduce waste. We have noticed that at ATLAS meetings many delegates bring a tablet or laptop and are using these during the sessions. We hope that delegates choose to access the Abstract book on their devices. We will send the **abstract book** in PDF format by e-mail. The book is also available in a special section on the website, made available for conference delegates only. If you would like to have the book in paper format, we would ask you to print it yourselves.

QR Code

During the conference a QR code will be available. After scanning the QR code you will access a dedicated website, for delegates only, where you can find the most updated versions of:

- Conference program
- This final information letter for delegates
- Abstract book
- Map of MBO College Centrum, Da Costatraat 64, Amsterdam



Consent form

Upon registration, you will be asked to sign a consent form giving permission to ATLAS and ROC Amsterdam that photos and videos taken during the conference, that may include your image, can be used on our website and on social media. Your consent is required according to the EU's General Data Protection Regulation (**GDPR**). The photos and videos will be stored by ATLAS/ROC Amsterdam and/or might be published to disseminate information about our activities. For your information, please find the text of the consent form here:

Photography / filming consent form

I understand that:

- My attendance / presentation at the above event can be noted / pictured / filmed;
- ATLAS and ROC Amsterdam may store the photos / videos;
- ATLAS and ROC Amsterdam may use the photos / videos for promotional materials, publications, in articles and potentially for publicity / marketing purposes;
- ATLAS and ROC Amsterdam may use the photos / videos on its website and on social media;
- I can withdraw consent for this at any time. I can email admin@atlas-euro.org if I change my mind;
- This consent will not apply to material already published. ATLAS and ROC Amsterdam cannot control already published material or recall them;
- This Authorization is given without promise of compensation.

COVID-19

There are currently no Covid-19 measures in place in the Netherlands. However, there are recommendations to limit the spread of the coronavirus.



Wash
hands
regularly



Cough and
sneeze
into elbow



Avoid physical
contact and
handshakes



Complaints? Don't
come to the
conference and test

We hope you will have a safe journey. We very much look forward to welcoming you in Amsterdam!

Best wishes,

Rob Davidson (Chair ATLAS SIG Business Tourism)
Jolijn Ursem (ROC Amsterdam)
Jantien Veldman (ATLAS)
Leontine Onderwater (ATLAS)

Guidelines for workshop paper presenters



Timing

Each workshop presentation at the conference has been allocated 30 minutes, unless the workshop chair reports otherwise. This means 15 minutes for your presentation and 15 minutes for discussion. Please do not overrun the 15 minutes presentation, as this limits the time available for discussion and may limit the time available for the presentations that follow. Workshop chairs have been instructed to apply the 30 minutes time limits to all papers.

Format

Each workshop session will include a discussion session, giving the audience time to react to the papers presented. In your presentation, please try to concentrate on the major issues which your paper raises, rather than the presentation or too much factual background. Delegates will be able to read this information for themselves either after the presentation or in the conference publication.

Audio-visual equipment

All workshop rooms are equipped with a computer and a projector to be used for Power Point presentations.

Publication of abstracts and extended abstracts/working papers

All abstracts and extended abstracts/working papers have been published in the abstract book and the book of extended abstract (with ISBN). These books will be sent in PDF to all registered participants before the conference. During the conference it will also be available ONLINE behind the QR code.

Full paper

The deadline for submitting your full paper is December 15th, 2023. The text should be as plain as possible, with a minimum of bold, italics or underlining. Please send your paper in WORD format to admin@atlas-euro.org.